

**PLAINEDGE BOARD OF EDUCATION
REORGANIZATION MEETING
Monday, July 1, 2013
Agenda
Central Office Conference Room
8:00 PM**

A. REORGANIZATION MEETING – 8:00 pm

Meeting Called to Order by District Clerk

Pledge of Allegiance

District Clerk:

I. Administration of Oath of Office to Board Trustees

- a) Debra Grieci Term: May 21, 2013 – June 30, 2014
- b) Raymond Paris Term: July 1, 2013 – June 30, 2016
- c) Douglas Pascarella Term: July 1, 2013 – June 30, 2016

“Please raise your right hand and repeat after me....”

II. Nomination for the Office of President of the Board for 2013-2014

“Nominations are now in order for the Office of President”

- 1. Election of President of the Board of Education
Motion Second Vote

III. Administration of Oath of Office to President

“Please raise your right hand and repeat after me....”

Board President:

IV. Nomination for the Office of Vice-President of the Board for 2013-2014

“Nominations are now in order for the Office of Vice-President”

- 2. Election of Vice-President of the Board of Education
Motion Second Vote

V. Administration of Oath of Office to Vice-President

“Please raise your right hand and repeat after me....”

VI. Administration of Oath of Office to Superintendent of Schools

“Please raise your right hand and repeat after me....”

VII. Appointment of Officers

RESOLVED, that the Board of Education approves the appointment of the following school district officers:

1. **District Treasurer**– Peter Porrazzo
 - a. Administration of Oath of Office to the District Treasurer (By District Clerk)
2. **Assistant Treasurer** – Christopher Dillon
 - a. Administration of Oath of Office to the Assistant Treasurer (By District Clerk)
3. **District Clerk** – Teresa McCarthy
 - a. Administration of Oath of Office to the District Clerk (By Board President)
4. **Assistant District Clerk** – Maureen Byrne
 - a. Administration of Oath of Office to the Assistant District Clerk (By District Clerk)

VIII. Other Appointments

RESOLVED, that the Board of Education approves the following appointments:

1. **School Physician** – Corporate Medical Consultants, PC
2. **Central Treasurer** – Extraclassroom Activity Account – Michael Gibbone, Data Analyst
3. **Homeless Liaison** – Verdel Jones, Director of Guidance
4. **Attendance Officer** – Michael Gibbone, Data Analyst
5. **Records Access Officer** (Freedom of Information Law) – Tonie McDonald, Assistant Superintendent for Business and Administration
6. **Records Management Officer** (New York State Arts and Cultural Affairs Law) – Tonie McDonald, Assistant Superintendent for Business and Administration
7. **“Right to Know Law” Information Coordinator** – Christopher Dillon, Assistant to the Superintendent for Administration and Special Projects
8. **External Auditor** – Cullen & Danowski, LLP
9. **Internal Auditor** - R. S. Abrams
10. **Claims Auditor** – Nawrocki Smith, LLP, Certified Public Accountants & Business Consultants
11. **Title IX Compliance Officers** (Education Amendments of 1972) – Todd Winch, Assistant Superintendent for Curriculum & Instruction and Tonie McDonald, Assistant Superintendent for Business and Administration
12. **Section 504 Coordinator** – Philip Molnar, Director of Special Education
13. **Prevailing Wage Designee** – Christopher Dillon, Assistant to the Superintendent for Administration and Special Projects
14. **Asbestos Designee** – Christopher Dillon, Assistant to the Superintendent for Administration and Special Projects
15. **Purchasing Agent** – Marie Donnelly, School District Auditor
16. **Deputy Purchasing Agent** - Tonie McDonald – Assistant Superintendent for Business and Administration

17. **Designated Education Officials (DEO)** Verdel Jones for non-special education students, Philip Molnar for special education students
18. **Committee on Special Education and Committee on Preschool Special Education**

Chairpersons to the Committee on Special Education and Committee on Preschool Special Education

Philip Molnar, Director of Special Education
 Alison Teta-Montana, School Psychologist

Chairpersons to the Sub-Committee on Special Education

Philip Molnar, Director of Special Education
 Nadyne Castoro, Psychologist
 Kathleen Harders, School Psychologist
 Kimberly Katz, School Psychologist
 Lauren Marcano, School Psychologist
 Lynn Mudryk, School Psychologist
 Alison Teta-Montana, School Psychologist

Social Workers

Nancy Bartkus
 Donald White

Physician

Dr. John Coletta

Parent Members

Mandy Breslow
 Maria Caltabiano
 Christine DeMarco
 Lynn Gustafson
 Maureen Horace
 Mary Pristina
 Theresa Zillins

19. **Hearing Officers**

Linda Agoston	Stephen Aldersley	Joan Alexander
Riachard Alles	Lynn Almeleh	Eugene Arcery
John Arikian	Theresa Baker	Stuart Bauchner
Alison Berry	Dale Black-Pennington	Beryl Blaustone
Jean Brescia	Robert Briglio	Jaclyn Brilling
Jon Brown	Paul Bumbalo	Joseph Burger, Ph.D.
Estelle Caswell	Martin Cheikin	Diane Cohen
Tia Denenberg	Debra DeWan	Murray Diamond
Catherine DiDomenico	Maryanne DiMeo	Henry Dowski
Kevin Eardley	Rivona Ehrenreich	John Farago
Laura Fieber	Lana Flame	Dolores Freed
Suzanne Glanville	Steven Goldsmith	Sanders Gropper
Lorraine Gross	Sinai Halberstam	Nancy Hampton
Richard Harbus	Colleen Heinrich	James Hendra

Craig Hill	Theresa Joyner	George Kanilakis
Eugene Kaufman	Sharon Kehoe	Martin Kehoe III
Paul Kelly	Harry Kershen	Seth Krauss
Leonard Krouner	Roy Kuck	Lawrence Larkin
Dora Lassinger	Patricia Latzman	Eric Lawson Jr.
Michael Lazan	Nancy Lederman	Erne Levins
Roger Levy	Ronald Longo	Edward Luban
Susan Lushing	Mary Mackintosh	Robert Mackreth
David Mancuso	Dacid Marasciullo	James Meloon
Kara Miller	Joseph Mineo	James Monk
Ester Mora	Gayle Murphy	Eric Nachman
John Naun	Mary Noe	Karen Norlander
David Nydick	David Oakes	Veronica Odom
Janice Orland	Ralph Pennington Jr.	Kenneth Peters
Rachel Potasznik	Joseph Quinn	Heidi Reichel
Lynne Reid-McQueen	Arthur Riegel	Kenneth Ritzenberg
George Roberts	Seth Rockmuller	Paul Rosen
Jean Rosenzweig	Bernard Rostanski	Nina Rumbold
Leonard Ryan	Melanie Samuels	Jerome Schad
Denise Seidelman	Vanessa Sheehan	Leonard Sienko Jr.
Marjorie Silver	Paula Simpson	Amy Slifka
Terence Smolev	Kenneth Stewart	Babette Tenzer
Craig Tessler	Richard Thaler	Lucille Thalmann
Ellen Thomas	Elizabeth Truly	Aaron Turetsky
Aaron Tyk	Arthur Venezia	William Wall
James Walsh	Carl Wanderman	Lewis Wasserman
Leah Watson	Marc Weiner	Roseanne Werb
Charles Wetterer	Breanda White	Shirley Wilcox
Mindy Wolman	Joseph Wooley	Meryl Zaglin
Earle Zaidins	Eric Zaidins	Joel Ziev

20. **Bond Counsel** – Orrick, Herrington & Sutcliffe, LLP
21. **School District Attorney** – Ingerman Smith, LLP
22. **Food Service Director** - Nancy Cara
23. **DASA Coordinators** – Vito Mannino, All elementary schools; Beth McCoy, Schwarting; Carol Muscarella, John H. West; Emily O'Brien, Eastplain; Nancy Bartkus, Middle School; Casey Kornahrens, Middle School; James Davis, High School; Thomas Pisani, High School; Elizabeth Lewis, High School
24. **Law Enforcement Agency** – 2nd Precinct and 7th Precinct, Nassau County Police Department
25. **School Architect** – Mosaic Associates/Michael Mark Designs

IX. Designations

RESOLVED, that the Board of Education approves the following designations:

1. **Official Newspapers** – Massapequa Post and Massapequan Observer
2. **Bank Depositories** for school district funds for the 2013-2014 school year:
 - a) Capital One Bank

- b) Citibank
- c) JP Morgan Chase
- d) The First National Bank of Long Island

Authorizations

X. **RESOLVED**, that the Board of Education approves the following authorizations:

1. The Superintendent of Schools be authorized to make budget transfers as permitted by Section 170.2(1) of Commissioner's Regulations
2. The Treasurer and Assistant Treasurer, as school officers in charge of investments, be authorized to invest idle cash for all district funds as per Policy #6240
3. The School District Auditor, Marie Donnelly be authorized as Purchasing Agent
4. The Board of Education President be authorized as Certifier of Payrolls for Annual Civil Service Report
5. The Superintendent of Schools be authorized to certify payrolls of the District for the 2013-2014 school year.
6. The Assistant Superintendent for Business and Administration be authorized as the person responsible for coordinating the development and maintenance of fixed assets records
7. The following individuals be authorized as petty cash custodians at the listed locations in the amount of \$100, except as indicated:
 - Central Office – District Treasurer, Peter Porrazzo
 - Plainedge High School – Principal, Robert Amster
 - Plainedge Middle School – Principal, Anthony DeRiso
 - Eastplain Elementary – Principal, Emily O'Brien
 - John H. West Elementary – Principal, Carol Muscarella
 - Schwartz Elementary – Principal, Bethanne McCoy
 - Transportation - Supervisor, Bryan Velez
 - Food Services – Cook Manager, Edward Ross (\$200)
8. The Assistant Superintendent for Curriculum and Instruction and the Superintendent of Schools be authorized to approve conference attendance requests, with designated expenses, as permitted by Section 77-6 of the General Municipal Law
9. The Assistant Superintendent for Business and Administration, Treasurer and Assistant Treasurer are authorized to sign district checks for the 2013-2014 school year.
10. The Assistant Superintendent for Business and Administration, Treasurer and Assistant Treasurer are authorized for and on behalf of the Plainedge Union Free School District to open bank accounts, execute third party

custodial agreements, wire transfer district funds, make investments of district funds, to request, designate holders, change or release third party collateral with any financial institutions, and to execute any acknowledgement, agreement, or other documents which may be necessary in connection with the purchase sale, assignment or transfer of any such obligations.

11. The Superintendent of Schools is authorized to sign all applications and claims relating to Federal and State Grant applications and funding for the district for the 2013-2014 school year.
12. The President of the Board of Education, subject to the provisions of Local Finance Law, is delegated the power to authorize the issuance and to sell Revenue Anticipation Notes of the Plainedge Union Free School District at North Massapequa, Nassau County, New York, including renewals thereof, in anticipation of the collection of revenues for the fiscal year commencing July 1, 2013.
13. The President of the Board of Education, subject to the provisions of Local Finance Law, is delegated the power to authorize the issuance and to sell Bond Anticipation Notes of the Plainedge Union Free School District at North Massapequa, Nassau County, New York, including renewals thereof, in anticipation of the collection of revenues for the fiscal year commencing July 1, 2013.
14. The President of the Board of Education, subject to the provisions of Section 24.00 and 39.00 Local Finance Law, Constituting Chapter 33-a of the Consolidated Laws of the State of New York, is delegated the power to authorize the issuance and to sell Tax Anticipation Notes of the Plainedge Union Free School District at North Massapequa, Nassau County, New York, including renewals thereof, in anticipation of the collection of real estate taxes levied or to be levied for school district purposes for the fiscal year commencing July 1, 2013.

XI. Other Items

1. Annual Policy Review

RESOLVED, that the Board of Education acknowledges its annual review of the policies and regulations listed pursuant to the statutory and regulatory requirements. The following policies are subject to annual review by the Board of Education:

Policy 1900 – Parental Involvement
Policy 2160 – Board Member & School District Officers Code of Conduct
Policy 5100 – Attendance Policy
Policy 5300 – Code of Conduct
Policy 6240 – Investment Policy
Policy 6700 – Purchasing Policy
Reg 6700 – Purchasing Policy

2. Annual Reaffirmation of School Employees and Officers Indemnification

RESOLVED, that the Board of Education hereby adopts Public Officer's Law §18.

3. Annual Meal, Mileage and Lodging Reimbursement Rates

RESOLVED, that the Board of Education approves the meal, mileage and lodging reimbursement rates as indicated in Regulation 6830.

4. District Owned Cell Phone Policy

RESOLVED, that the District Owned Cell Phone Policy #8332 of the Plainedge UFSD continue to be subject to an annual review by the Board of Education and its designated representatives.

5. Bonding of School Officers

Superintendent	\$1,000,000
Assistant Superintendent for Business	\$1,000,000
Treasurer	\$1,000,000
Assistant Treasurer	\$1,000,000
District Clerk	\$1,000,000
Payroll Clerks (2)	\$1,000,000
All Other Employees	\$100,000

6. Labor Seasonal/Summer Worker Rate

Year 1	\$7.25 per hour
Year 2	\$7.75 per hour
Year 3	\$8.25 per hour

7. Election Worker Rates

Chief Inspector	\$12.00 per hour
Chairperson	\$11.00 per hour
Election Workers	\$ 9.00 per hour

8. Substitute Teacher Rate \$105.00 per day

9. Substitute Nurse Rate \$100.00 per day

10. Resident Substitute Teacher Rate \$115.00 per day

11. Teacher Aides & Monitor Rate

- a. Year 1 & 2 - \$12.51
- b. Year 3 - \$13.20
- c. Year 4 - \$13.94
- d. Year 5 - \$14.59
- e. Year 6 - \$15.31
- f. Year 7 - \$16.01

12. Substitute Teacher Aides & Monitor Rate \$11.13 per hour

13. Substitute Clerical Rate \$11.13 per hour

14. Substitute Cleaner Rate \$12.50 per hour

15. Substitute Bus Driver Rate \$17.27 per hour

16. Substitute Food Service Helper Rate \$8.25 per hour

17. **Home Tutoring Rate** (for individuals not covered under a collective bargaining agreement) \$42.37 per hour

XII. Adjournment of Reorganization Meeting