



PLAINEDGE BOARD OF EDUCATION

241 Wyngate Drive
Massapequa, NY 11758
www.plainedgeschools.org

Business Meeting Board of Education - Board Room

~ DRAFT Minutes ~

Thursday, September 10, 2015

8:00 PM

Board of Education - Board Room

Call to Order

Attendee Name	Title	Status
Catherine Flanagan	President	Present
Raymond Paris	Vice President	Present
Debra Grieci	Trustee	Present
Douglas Pascarella	Trustee	Present
Dennis Gustafson	Trustee	Present
Eric Szillus	Trustee	Present
Sisi Townson	Trustee	Present
Edward A. Salina	Superintendent	Present
Guy J. Le Vaillant	Assistant Superintendent for Human Resources & IT	Present
Christopher Dillon	Assistant to Superintendent for Administration & Special Projects	Present
Peter Porrazzo	Asst. Sup for Bus. and Admin	Present
Todd Winch	Assistant Superintendent for Curriculum & Instruction	Present

Motion to: **Motion to Open the meeting**

RESULT: *ADOPTED at 8:02 PM*

MOVER: *Gustafson*

SECONDER: *Grieci*

AYES: *Flanagan, Paris, Grieci, Gustafson, Pascarella, Szillus, Townson*

There was a moment of Silence held for the victims of 9/11

I. Pledge of Allegiance

The Board President led those assembled, in the Pledge of Allegiance

II. Approval of Minutes

a. Motion to: **Approve minutes of the Public Work Session – August 27, 2015**

RESULT: *APPROVED*

MOVER: *Szillus*

SECONDER: *Grieci*

AYES: *Paris, Grieci, Gustafson, Pascarella, Szillus, Townson*

ABSTENTION: *Flanagan*

b. Motion to: **Approve minutes of the Regular Business Meeting – August 27, 2015**

RESULT: *APPROVED*

MOVER: *Paris*

SECONDER: *Pascarella*

AYES: *Paris, Grieci, Gustafson, Pascarella, Szillus, Townson*

ABSTENTION: *Flanagan*

III. Approval of Treasurer’s Report and Warrant Reports #13 & #14

1. Motion to: **Approval of Treasurer’s Report and Warrant Reports #13 & #14**
RESULT: *APPROVED*
MOVER: *Gustafson*
SECONDER: *Grieci*
AYES: *Flanagan, Paris, Grieci, Gustafson, Pascarella, Szillus, Townson*

IV. Opportunities for Board of Education Members

Ms. Flanagan welcomed everyone back to school and thanked all in attendance for coming to the Regular Business Meeting.

Mr. Gustafson attended the Middle School back to school night and stated that he was very impressed with the compassion shown by all of the 6th grade teachers. He attended GC Tech back to school in the Levittown School District and stated what a great program that they have with programs such as the police academy, culinary, beautician and computer graphic design careers. He explained in brief how the program works and stated that a lot of colleges work with GC Tech to place students after graduation and that there are a lot of opportunities via the program for the children.

Ms. Szilus did a walk-through of the schools before they opened and commended Mr. Dillon on how immaculate all of the schools are and how impressed he is, lastly, thanking Mr. Dillon and his team for such a great job. Mr. Szillus also spoke about the Narcan training and gave Kudos to the Central Administration team for rolling the program out.

V. Communications

Question & Answer Period (On Agenda)

- a) All questions are directed to the Board of Education President
- b) Each speaker is limited to two minutes in total
- c) Each speaker is expected to use the microphone and clearly state their name.

There were no questions from those assembled.

VI. New Business**1. Plainedge Public Schools Food Service Program Presentation – An Overview: Presentation by Peter Porrazzo, Assistant Superintendent for Business, Nancy Cara, Food Services Director, and Edward Ross, Food Service Manager**

Dr. Salina explained that he had received a request from the Board of Education for an overview of the Food Services Program and explained some of the items that the Board of Education was interested in hearing about. Dr. Salina stated that the presentation would be given by Mr. Peter Porrazzo – Assistant Superintendent for Business, Ms. Nancy Cara - Food Services Director and Mr. Edward Ross - Food Service Manager.

Mr. Porrazzo went through the Presentation of the Food Services program. Where it began, what initiatives were implemented and where the food was historically obtained from. He explained that schools are not bound to participate in a school lunch program but that in order to participate, there are guidelines as to what exact components need to be included in the program in order to be reimbursed by the state. He then went on to discuss an overview of what would be covered in the presentation.

The Free and Reduced Lunch program was explained and there was a slideshow to explain how it is calculated and how to qualify. There was a conversation between Mr. Pascarella, Mr. Porrazzo and Dr. Salina regarding how the program works and the financials around it. Ms. Grieci asked about what we charge versus what we receive from federal and state. Dr. Salina explained the cost differential. Ms. Cara also explained that the funds are also used for equipment breakdowns.

Mr. Porrazzo continued through his presentation regarding Meals served by type and Ms. Cara further explained what the difference is between a Type A lunch and a regular lunch. Mr. Paris asked about the items offered to the students. Mr. Porrazzo discussed a slide in the presentation that is a graphic representing the Free and Reduced type A lunches and explained that in addition to receiving reimbursement from the Federal & State government, the district is entitled to commodity foods which are foods grown by farmers, bought by the government and distributed to different organizations, including schools. He further explained that the states chooses what commodities they want to receive from the Federal government and that the schools then choose from the list what they want to receive, based off of a monthly list. A discussion was had between Ms. Cara, Mr. Porrazzo and Dr. Salina regarding some of the types of major brands offered and an example of an elementary school lunch menu was shown.

Ms. Cara explained the Healthy Hunger Free Kids Act and gave an overview of the reform, explaining the push to whole grain items, portion control and inclusion of vegetables with every meal including what needs to be incorporated into the lunch in order to make it reimbursable to the state. Ms. Cara further discussed the federal law that was passed around this and incorporating commodities in order to keep lunch prices reasonable. There was a discussion around smart snacks and following the state mandated guidelines around what can be offered. Mr. Ross walked around with a basket of the smart snacks items currently offered to students today.

Mr. Paris asked about offered ala carte items not on the list and wanted to know the opportunities around that. A further conversation was had around this, with Ms. Cara, Mr. Ross, Dr. Salina, Mr. Porrazzo and the Board of Education which included water distribution, the nutria-kids program, as well as the amount of meals sold yearly, the push to whole grains, portion-controlling and the omission of fryers. Additionally some of the Board of Education members spoke about the deli bar and sandwich offerings to the students. Suggestions were made on ways to improve in this area and Dr. Salina states that during the Health, Wellness and Drug-Free Coalition meetings this school year, the food service program and ways to improve the offerings to our students, would be a topic of discussion.

2. Board of Education: Discussion – Board Retreat in October 2015

Ms. Flanagan spoke about the Board Retreat that she is interested in holding for the Board of Education in either October or November of 2015. She explained what a Board retreat typically looks like and why they are held. Ms. Flanagan stated that it was something the Board of Education at Plainedge used to have, but haven't done for quite a number of years. She then discussed options with NYSSBA assisting with the Retreat versus another outsider or just run by the Board themselves. A discussion was had between Ms. Flanagan, Dr. Salina and the board regarding what can/cannot be covered in a retreat, the length of the retreat and where it could be held. A vote was taken on whether or not the Board of Education would like to do a Board Retreat.

RESULT:	ADOPTED [UNANIMOUS]
AYES:	Flanagan, Paris, Grieci, Gustafson, Pascarella, Szillus, Townson

Dr. Salina stated that he would like to explore some options that NYSSBA provides before making a decision on what direction to go in as far as the retreat itself is concerned but that he would be open to whatever the Board wants. Ms. Flanagan stated that she/Dr. Salina would look at what NYSSBA offers and Dr. Salina suggested looking into a November date versus October.

3. **Board of Education: Discussion – NYSSBA Annual Business Meeting Delegate**

Ms. Flanagan explained that every year NYSSBA puts out the annual business meeting amendments and resolutions to be voted on at the Annual NYSSBA convention and that they ask school boards to send someone to be part of it during the convention. Ms. Flanagan addressed the Board of Education and asked if they would like to send a delegate to Vote, on Tuesday October 20, 2015. Mr. Douglas Pascarella volunteered to attend on behalf of the Plainedge Board of Education. A vote was taken and all were in agreement to have Mr. Pascarella represent Plainedge. Ms. Flanagan presented a new process on discussing and agreeing/disagreeing on the resolutions and Dr. Salina stated that he would send a follow-up email to all Board of Education members to reiterate the new process and next steps.

RESULT:	ADOPTED [UNANIMOUS]
AYES:	Flanagan, Paris, Grieci, Gustafson, Pascarella, Szillus, Townson

Ms. Flanagan made a motion to approve Items #4-15

RESULT:	<i>APPROVED</i>
MOVER:	<i>Grieci</i>
SECONDER:	<i>Gustafson</i>
AYES:	<i>Flanagan, Paris, Grieci, Gustafson, Pascarella, Szillus, Townson</i>

Dr. Salina addressed Madame Chairperson and asked the Board of Education to take out the adjusted PAR in the folders in front of them. He explained that there were some adjustments highlighted in yellow as new hires, with 6 Adjustments

He introduced the Par as adjusted Item #4.

A vote was taken and items #4-15 were approved as amended.

RESULT:	ADOPTED [UNANIMOUS]
AYES:	Flanagan, Paris, Grieci, Gustafson, Pascarella, Szillus, Townson

4. **Personnel Action Report**

RESOLVED, that the Plainedge Board of Education approves the appointments, resignations, terminations, elimination of positions, transfers and leaves of absence as detailed in the Professional Personnel Action Report.

5. **Co-Curricular and Coaching Appointments – 2015-2016 School Year**

RESOLVED, that the Plainedge Board of Education approves the following co-curricular and coaching appointments for the 2015-2016 school year with compensation as provided in the collective bargaining agreement with the Plainedge Federation of Teachers.

6. **Donations to Plainedge Public Schools – Athletics**

RESOLVED, that the Plainedge Board of Education approves the donation of a new storage container for the Plainedge Athletics department from Johnson Controls, including the installation of a new container and the removal of the old container.

7. **Donations to Plainedge Public Schools – Middle School Student Council**

RESOLVED, that the Plainedge Board of Education approves the donation of \$50.00 from Target to the Middle School Student Council.

8. **Sensational Development**

RESOLVED, that the Plainedge Board of Education approves the contract between Plainedge Public Schools and Sensational Development for July 1, 2015 – June 30, 2016.

9. **Syntax Printing Services**

RESOLVED, that the Plainedge Board of Education approves the agreement for between Plainedge Public Schools and Syntax Printing Services for July 1, 2015 – June 30, 2016.

10. **Policy Revisions**

RESOLVED, that the Plainedge Board of Education approves the revisions to update the following Policies.

- 1) Equal Opportunity Policy #0100
- 2) Sexual Harassment Policy #0110
- 3) Student Complaints & Grievances Policy #5030
- 4) Staff Complaints & Grievances Policy #9140.1

11. Policy Adoption – Athletic Placement Process #5290

WHEREAS, Section 135.4(c) (7)(ii)(a)(4) of the Regulations of the Commissioner of Education provides for a board of education to permit pupils in grades no lower than seventh grade to compete on interscholastic athletic teams organized for senior high school pupils, or senior high school pupils to compete in interscholastic athletic teams organized for pupils in the seventh and eighth grades; and

WHEREAS, these pupils are to be allowed to compete at levels that are appropriate to their physical maturity, physical fitness, and sport skills in relationship to other pupils in accordance with the standards established by the Commissioner of Education; and

WHEREAS, the State Education Department issues the competition standards for these pupils to compete under a program called the Athletic Placement Process;

THEREFORE BE IT RESOLVED that the Plainedge Board of Education shall permit pupils to compete after successfully completing the Athletic Placement Process for the requested sport and level.

12. Disposal of Obsolete Equipment – Facilities

RESOLVED, that the Plainedge Board of Education approves the disposal of Obsolete Equipment.

13. Transportation Contracts**a. Acme Bus Transportation**

RESOLVED, that the Plainedge Board of Education approves the Agreement between Plainedge Public Schools and Acme Bus for transportation to Bridges Academy, September 2, 2015- June 30, 2016.

14. Settlement Agreement

BE IT RESOLVED, that the Board of Education of the Plainedge Union Free School District hereby approves a Settlement Agreement in connection with a matter involving placement of a student with disabilities, a copy of which has been provided to and reviewed by the members of the Board of Education.

BE IT FURTHER RESOLVED, that the Board of the Plainedge Union Free School District hereby authorizes the Board President to sign said Settlement Agreement, and other documents, pertaining to the settlement of a matter involving a disagreement with the Committee on Special Education for the 2015- 2016 school year and the parents of the student's intent to seek an impartial hearing, on behalf of the Board.

15. NYSUT Education & Learning Trust

RESOLVED, that the Plainedge Board of Education approves the agreement between Plainedge Public Schools and NYSUT Education & Learning Trust for a new mentor training seminar to be held on September 17, 2015.

VII. Question & Answer Period

- a) All questions are directed to the Board of Education President
- b) Each speaker is limited to two minutes in total
- c) Each speaker is expected to use the microphone and clearly state their name.

Mr. Perry Fuchs, President of the PFT spoke of the New York State Governor and big business leaders and their views on the public education system. He stated that NYSUT has organized a rally across New York State being held on Thurs 9.17.15 in support of public education. He stated that the Plainedge PFT would be there and that the PTA, parents and students were also invited. He then invited the BOE and Administrators to participate as well as it's a pro education rally.

VIII. Other

Ms. Townson thanked all of her colleagues for putting on a future agenda, the potential for a legislative committee, stating that it's really vital that they get involved.

IV. Adjournment

RESULT:	<i>APPROVED at 9:45 pm</i>
MOVER:	<i>Grieci</i>
SECONDER:	<i>Gustafson</i>
AYES:	<i>Flanagan, Paris, Grieci, Gustafson, Pascarella, Szillus, Townson</i>