Curriculum Associate – K-12 (MSTR)

The Plainedge School District has created a new administrative leadership position and seeks a K-12 Curriculum Associate and educational leader with a strong foundation in Mathematics, Science, Technology, and Research. Candidates should demonstrate a proven track record of success in establishing high expectations for staff and students.

Areas of responsibility: *Mathematics, Science, Technology, and Research*

Salary: *$142,660*

Position Reports to: *Central Administration*

Minimum Qualifications: New York State SDA or SDL Certification

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Candidates should have or be able to:

- Excellent communication skills and a belief in a shared decision making approach to leadership.

- Influence others to be highly collaborative, collegial, and supportive while encouraging them to take risks, promote innovation, and ensure that innovative ideas transfer into practice.

- Cultivate strong and productive working relationships to ensure effective, cohesive, and consistent development of a seamless K-12 instructional program.

- Knowledge of the New York State P-12 Learning Standards and Framework.

- Assist in the implementation of the new Next Generation P-12 Learning Standards.

- Develop instructional priorities that are aligned to district-wide goals.

- Build a unified and consistent vision for effective instructional support across content areas and student populations.

- Partner with Central Administration, Principals, Directors, Assistant Director, and Academic Coordinators to facilitate the intellectual and professional development of teachers and other initiatives aligned to our instructional priorities.

- Accelerate learning across the K-12 organization by identifying best practices while frequently engaging in cycles of inquiry and facilitating professional learning communities (PLCs).

- Experience with a research-based approach to education that focuses on the strong relationship between academic success and social-emotional learning (SEL).

- Monitor and disaggregate student performance data to inform our instructional approach and build the capacity of our instructional staff to leverage assessment and other data to target supports and resources for students.

- Support the inclusion of high-quality STEAM/STREAM learning opportunities across the various disciplines.

- Model and assist instructional staff with methodologies and practices that will lead to continued growth in student engagement and achievement.

- Ensure fidelity to common planning, instruction, and assessment at each grade level and department.

- Observe and evaluate teaching staff and Academic Coordinators.

- Mentor new staff to ensure their success in our learning community.

- Provide access to innovative research and professional literature.

- Assist in coordinating and making presentations for the Board of Education, parents and the community (in the evening as needed).

- Experience with instructional technology and 21st Century Learning and the ability to infuse it into the curriculum.

- Strong attention to detail and ability to follow through, particularly to turnkey information from conferences and workshops.

- Time management skills, especially when handling multiple high-priority projects simultaneously. Fine-tuned problem-solving and analytical skills.

- Strong organizational, oral and written communication, and editing skills.

- Experience and working knowledge of workshop model instruction.

- Coordinate and assist building administration with the planning, scheduling, administration, and grading of all New York State assessments.

- Work in consultation with the Curriculum and Instruction Office to create an annual budget.

- Participate on hiring committees to ensure the recruitment and retention of a professional workforce and to cultivate talented staff.

- Represent the district as the liaison to professional organizations and affiliations.

- Perform such other tasks and assume such other responsibilities as may from time to time be assigned by Central Administration and the Superintendent of Schools.