



PLAINEDGE BOARD OF EDUCATION
Public Work Session & Regular Business Meeting
HS - Innovation Learning Center

241 Wyngate Drive
Massapequa, NY 11758
www.plainedgeschools.org

~ Minutes ~

Tuesday, March 20, 2018

8:00 PM

HS - Innovation Learning Center

Call to Order - Public Work Session Meeting at 8:00 PM

Attendee Name	Title	Status
Catherine Flanagan	President	Present
Raymond Paris	Vice President	Present
Dennis Gustafson	Trustee	Present
Joseph Netto	Trustee	Present
Sonny Spagnuolo	Trustee	Present
Eric Szillus	Trustee	Present
Sisi Townson	Trustee	Present
Edward A. Salina Jr.	Superintendent	Present
Guy J. Le Vaillant	Deputy Superintendent	Present
Eric Nezowitz	Assistant Superintendent for Curriculum & Instruction	Present
Peter Porrazzo	Assistant Superintendent for Business	Present
Lisa DePaola	Assistant to the Superintendent for Curriculum & Instruction	Present

I. Pledge of Allegiance

Mrs. Flanagan led those assembled in the Pledge of Allegiance.

II. Superintendent's Remarks

- Student Spotlight: Girls Winter Track - Coach Joe Lombino
Mrs. Flanagan turned the meeting over to Dr. Salina. Dr. Salina said that we were pleased to have two incredible student athletes joining us this evening. He introduced Joe Lombino who spoke about Winter Track Athlete Lauren Valenti. Lauren received the Sportsmanship Award for all of Nassau County. She holds many track records. Mr. Lombino said it was a great honor to coach Lauren.
- Student Spotlight: Varsity Boys Wrestling Team
Dr. Salina then introduced Coach Matt Rich to talk about Varsity Boys' Wrestler Jared Altan. Jared has competed against 56 Nassau County Schools and was a three time county champion. Jared was going to compete in the national tournament in Virginia Beach.

III. Reports/Discussions/Presentations**1. 2018-2019 Preliminary Revenue Budget**

Mrs. Flanagan congratulated the students and thanked the families. She then introduced Mr. Porrazzo to discuss the preliminary revenue budget.

Mr. Porrazzo said that the governor approved \$168 billion in spending. The General Spending for Public Schools is 3% over the prior year. Mr. Porrazzo talked about the breakdown. Mr. Gustafson asked what the \$25,768 represents. Mr. Porrazzo said that it is aid to schools. Revenue has to equal expenditures. Monies come into the district from other sources such as tuitions from schools and life insurance policies. 2.26% is the maximum increase allowed. He went over the use of reserve and the explanations for such.

Mr. Porrazzo said that this is only a preliminary and will be revised with aid. He is hopeful that the Senate takes out some of the provisions that the Governor is asking for.

2. 2018-2019 Five Year Fund Balance Projections

Mr. Porrazzo then presented the Five Year Fund Balance Projections. He said that it is very difficult to make projections for three years into the future, and cautioned not to take too much away as the fund balance erodes. It is projected that all capital reserves will be used up by 2021. Revenue does not keep pace with expenditures. Mrs. Flanagan stated that this is just a projection and things can change. Mr. Porrazzo said that was correct and it is based on the information we have as of today. Mr. Flanagan said that the State is continuing to let local school districts deal with speculation. Mr. Gustafson stated that we had approved a 0% tax levy.

3. Staffing & Enrollment 2018-2019 Budget

Dr. Le Vaillant looked at the enrollment numbers and where we are under the Board of Education's class guidelines. We are projecting numbers for next year. We constantly monitor enrollment and with the online Kindergarten system, we will have a good idea of the real time numbers. Mr. Gustafson asked if the Board received comparisons in previous years. Dr. Salina stated that backup paperwork was given to the Board with the packets. Mr. Paris asked if there were contingencies in place. Dr. Le Vaillant said they were. Mrs. Flanagan asked if we activate contingencies each year. Dr. Le Vaillant said we do as Special Education is somewhat unpredictable. Central and building administration remains the same. Mr. Paris asked if the numbers include retirements, which they do.

4. Capital Planning Status Update, Capital Proposition 2018-2019 and Proposed Capital Reserve Fund III

Dr. Salina and Mr. Porrazzo discussed capital planning and the proposed Capital Reserve Fund III. They gave an update on the \$13.2 million school improvements. They gave an overview of funds, capital projects and estimated start dates with approval from the state. The high school bathroom work should begin in about two weeks. They would like to get the fields done as soon as

possible. The 17/18 projects were voted on last year. The Schwarting roof will begin on the last day of school. They reviewed current reserves and the projects that are on May's ballot. Mrs. Townson expressed appreciation for air conditioning for the high school being on the agenda. This would come from existing reserve funds with no additional cost. The capital projects slated for 2019-2021 are always subject to change. Mr. Gustafson asked if we saw any benefit from the energy performance contract. Mr. Porrazzo asked Johnson Controls for a report. The high school cafeteria will be upgraded to more of a college setting.

Mr. Porrazzo talked about the proposed Capital Reserve Fund III which would be monies reallocated from other reserves. This is going to appear on this May's ballot. Mr. Gustafson asked if some of the big ticket items can be reconciled with safety and security. Dr. Salina believes that it can. Peter went through the reduction of the reserves and the rationale. Dr. Salina said the only other alternatives would be to not do the improvements or to float bonds. If the proposition is approved, the money would not be available for use for one year. Mr. Paris said that he believes this is a great use of funds and thanked Dr. Salina and Mr. Porrazzo for the details. Mrs. Flanagan said that we have the money and will make it work. Syntax needs to do a comprehensive budget brochure.

IV. Public Work Session

a. Fiscal Reports

1. Warrant Reports #64-67

There were no questions on the Warrant Reports.

V. Review of Business Agenda

There were no questions on the Business Agenda.

VI. Future Agenda Items

There were no future agenda items.

VII. Opportunity to be Heard - Question & Answer Period (On Agenda Items Only)

Mrs. Sharon, a West parent thanked the Board on behalf of the PTA. Mrs. Flanagan asked Mrs. Sharon to please come back.

Mr. Beyrouthy said that the expenses seem significant, and asked what the drivers were. Mr. Porrazzo said they are health care increases, salary and benefits and the TRS rate. We added the AM/PM program. Mr. Beyrouthy said that he thought that program was a revenue component. Mr. Porrazzo said that it is, and it is budgeted to break even.

VIII. Adjournment of Public Work Session

The meeting was closed at 9:05 PM

Motion to: Adjourn the Public Work Session

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Sisi Townson, Trustee
SECONDER:	Raymond Paris, Vice President
AYES:	Flanagan, Gustafson, Paris, Townson, Szillus, Spagnuolo, Netto

IX. Convene Regular Business Meeting

Motion to: Convene the Regular Business Meeting

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Sonny Spagnuolo, Trustee
SECONDER:	Eric Szillus, Trustee
AYES:	Flanagan, Gustafson, Paris, Townson, Szillus, Spagnuolo, Netto

X. Approval of Minutes

Motion to: Approve the February 6, 2018 Public Work Session Minutes

RESULT:	APPROVED [6 TO 0]
MOVER:	Raymond Paris, Vice President
SECONDER:	Sisi Townson, Trustee
AYES:	Gustafson, Paris, Townson, Szillus, Spagnuolo, Netto
ABSTAIN:	Catherine Flanagan

Motion to: Approve the February 8, 2018 Regular Business Meeting Minutes

RESULT:	APPROVED [6 TO 0]
MOVER:	Raymond Paris, Sonny Spagnuolo
AYES:	Flanagan, Paris, Townson, Szillus, Spagnuolo, Netto
ABSTAIN:	Dennis Gustafson

1. Approval of Minutes of the February 6, 2018 Public Work Session and February 8, 2018 Regular Business Meeting

XI. Approval of Warrant Reports

Motion to: Approve Warrant Reports #64-67

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Raymond Paris, Vice President
SECONDER:	Joseph Netto, Trustee
AYES:	Flanagan, Gustafson, Paris, Townson, Szillus, Spagnuolo, Netto

a. **Warrant Reports #64-67**

XII. Opportunities for Board of Education Members

Mr. Szillus attended the District Art Show which he said was very nice.

Dr. Netto attended Schwarting's performance of Aladdin. It was great to see the students engaged.

Mrs. Townson attended the fantastic SEPTA art show.

Dr. Salina congratulated Mrs. LoBello and thanked her for her support.

Mrs. Flanagan said that Mrs. LoBello runs the PTA Reflections Program. We have students going onto Nassau Region PTA, which is being held on April 25th at 7PM at Wisdom Lane Elementary School in Levittown.

XIII. New Business

Motion to: Approve Items #1-6 under New Business

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Dennis Gustafson, Trustee
SECONDER:	Eric Szillus, Trustee
AYES:	Flanagan, Gustafson, Paris, Townson, Szillus, Spagnuolo, Netto

1. March 20, 2018 Personnel Action Report

RESOLVED, that the Plainedge Board of Education approves the appointments, resignations, terminations, elimination of positions, transfers and leaves of absence as detailed in the Professional Personnel Action Report.

2. March 20, 2018 Co-Curricular 2017-2018

RESOLVED, that the Plainedge Board of Education approves the following co-curricular and coaching appointments for the 2017-2018 school year with compensation as provided in the collective bargaining agreement with the Plainedge Federation of Teachers.

3. Plainedge High School Toilet Room Renovations

WHEREAS, the Plainedge Union Free School District (the "School District") requested sealed bids for the bid of the capital improvement project entitled "Bid 17-002: Plainedge High School Toilet Room Renovations, SED Nos. 28-05-18-03-0-003-024 and -003-025" (the "Project"); and

WHEREAS, the District received and opened bid proposals for the provision of labor and materials for the bid of Contract G-1: Toilet Renovations: Boys and Girls Locker Room Toilets and Boys and Girls Corridor Toilets of the Project; and

WHEREAS, the School District's Architect reviewed and evaluated said bid proposals; and

WHEREAS, the School District determined that both Corridor Toilets are in good condition and can be excluded from the bid; and

WHEREAS, based upon said review and evaluation of the submitted bid proposals by the Architect, the District Administration recommends that the Board of Education award Plainedge High School Toilet Room Renovations, Bid 17-002, of the Boys and Girls Locker Room Toilets only to Patriot Organization, Inc., as the lowest responsible bidder; and

WHEREAS, the Board of Education has determined that the best interests of the School District are promoted by award of the contract at this time to Patriot Organization, Inc.

NOW THEREFORE, BE IT RESOLVED that upon the recommendation of the District Administration, the Board of Education award Plainedge High School Toilet Room Renovations, Bid 17-002, of the Boys and Girls Locker Room Toilets only, to Patriot Organization, Inc., in the amount of \$148,000.00, including Allowance.

4. Plainedge High School - Stadium Pressbox Master Consoles

WHEREAS, the Plainedge Union Free School District (the "School District") requested sealed bids for the bid of the capital improvement project entitled "Bid 17-004R-REBID: Plainedge High School - Stadium Pressbox Master Consoles, SED No. 28-05-18-03-7-029-001" (the "Project"); and

WHEREAS, the District received and opened one bid proposal for the provision of labor and materials for the bid of Contract G-1R Stadium Pressbox Master Consoles of the Project; and

WHEREAS, the School District's Architect reviewed and evaluated said bid proposal; and

WHEREAS, based upon said review and evaluation of the submitted bid proposal by the Architect, the District Administration recommends that the Board of Education award the Plainedge High School - Stadium Pressbox Master Consoles, Bid 17-004R-REBID to TBC Consoles as the lowest responsible bidder; and

WHEREAS, the Board of Education has determined that the best interests of the School District are promoted by award of the contract at this time to TBC Consoles.

NOW THEREFORE, BE IT RESOLVED that upon the recommendation of the District Administration, the Board of Education award the Plainedge High School - Stadium Pressbox Master Consoles, Bid 17-004R-REBID to TBC Consoles in the amount of \$24,640.00.

5. Art Mandel - 03202018

RESOLVED that the Plainedge Board of Education approves the agreement between Plainedge Public School and Art Mandel for a comprehensive audit of the Guidance Department.

6. Capital Reserve Fund III

BE IT RESOLVED that the Board of Education hereby authorizes the following propositions to be included on the ballot at its Annual Meeting on May 15, 2018 as follows:

RESOLVED that the Board of Education, pursuant to Education Law section 3651, be authorized to establish a Capital Reserve Fund known as the "Capital Reserve Fund III - Safety and Security Initiative Fund" for the purpose of enhancing district security, including security camera upgrades, automated notification systems and digital signage, outdoor and indoor lighting upgrades, fire control and alarm panel upgrades, emergency communication systems and devices, automated door lock systems, access control systems, window replacement with security features, emergency power, building and environmental controls, physical perimeter security and equipment incidental to said projects.

The maximum amount of the aforesaid Capital Reserve Fund III - Safety and Security Initiative Fund shall be \$15,000,000 plus investment income and the probable term is to be 15 years; the funds are to be transferred from the Workers' Compensation Reserve Fund in a sum not to exceed \$870,000, the Unemployment Reserve Fund in a sum not to exceed \$2,000,000, and the Retirement Reserve Fund in a sum not to exceed \$3,000,000, for the 2017-18 budget year and from surplus monies remaining in unreserved undesignated fund balance in the general fund in an annual amount not to exceed \$2,500,000 each year. Upon the establishment and funding of said reserve, the Superintendent of Schools or his/her designee shall be directed to deposit monies of this reserve fund in a separate bank account to be known as the "Capital Reserve Fund III - Safety and Security Initiative Fund"

XIV. Opportunity for the Public to be Heard - Question & Answer Period

Mrs. Christine Shepherd thanked the Board for everything. She asked what was going to happen to the playground at the middle school. Dr. Salina said that it is not our property and is going to be disassembled.

Mr. Beyrouthy asked how he would be able to see the auditor's financial reports. Dr. Salina said that he could make an appointment to come to Central Administration to view them. He also asked why a questionnaire was not distributed regarding the AM/PM program as it was for the summer enrichment program. Dr. Salina said that the district decided to go in a different direction. Mr. Beyrouthy asked if the definition of district is the superintendent. Dr. Salina said he has his finger on the pulse of the community. People needed and wanted the program. We exceeded enrollment.

XV. Other

There was nothing further.

XVI. Adjournment of Regular Business Meeting

The meeting was closed at 9:05 PM

Motion to: Adjourn the Regular Business Meeting

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Dennis Gustafson, Trustee
SECONDER:	Raymond Paris, Vice President
AYES:	Flanagan, Gustafson, Paris, Townson, Szillus, Spagnuolo, Netto

Maureen Ryan

District Clerk